



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 30/10/2020

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 1<sup>st</sup> meeting of IQAC that has been scheduled to be held on 1<sup>st</sup> Nov, 2020, at 10:00 AM in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

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| <b>Agenda item 1:</b> Introduction and welcome of IQAC member's discussion on importance of Internal Quality Assurance Cell (IQAC) |
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| <b>Agenda item 2:</b> Next academic semester planning |
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| <b>Agenda item 3:</b> Utilization of instrument/machine and new requirement |
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| <b>Agenda item 4:</b> Any other point by the permission of the chair |
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| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy   |   |
| 1. Meeting: Internal Quality Assurance Cell   | 2.Sr. No of Meeting: 01(2020-21)  |
| 3. Date of Meeting:1 <sup>st</sup> Nov, 2020  | 4. Time of Meeting: 10.30. AM.  |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy   |   |
| 6. Chairman of Meeting: Dr. Rajesh A. Ahirrao   |   |
| 7. Following members were present for the meeting-  |   |
| 1. Dr. Rajesh A. Ahirrao<br><br>2. Mr. Amit P. Sinhal<br><br>3. Mr. C.P. Suryawanshi<br><br>4. Mrs. Namita R. Jadhav<br><br>5. Mr. Ashutosh A. Patil<br><br>6. Mr. Atish A. Salunke | 6. Mr. Zeeshan M. Nathani<br><br>7. Mrs. Rupali V. Khankari<br><br>8. Miss. Sneha M. Umale<br><br>9. Mr. Vijay V. Patil |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

**Agenda item 1:-** Introduction and welcome of IQAC members & discussion on importance of Internal Quality Assurance Cell (IQAC)

Dr. Rajesh A. Ahirrao welcome all the respected members present in the meeting. Mr. Amit Sinhal described the importance and benefits of IQAC. He said IQAC supports quality systems for academic and administrative performance of the college and to promote measures for institutional functioning towards quality enhancement college shall adopts a participatory approach in managing its provisions. A detail discussion was held on the functions and benefits of IQAC. Dr. Rajesh A. Ahirrao quoted the functions of IQAC as development and application of innovative practices in various activities, designing and implementing annual plans for institution, ensuring timely, efficient and progressive performance of academic, administrative and financial tasks, optimization and integration of modern methods of teaching and learning, develop and maintain required and supportive documents. He added saying that with attainment of above said functions

institute can ensure heightened level of clarity and focus in institutional functioning towards quality enhancement and provide sound basis for decision-making to improve institutional functioning.

#### **Agenda item 2: Academic planning for next semester**

Dr. Rajesh A. Ahirrao said to plan next semester and welcome suggestions from all members. Academic In charge Mr. Amit Sinhal take responsibility for Academic calendar, tentative timetable and subject distribution. Dr. Rajesh A. Ahirrao said to implement activities other than academic curricular activities for holistic development of student like sports, extra-curricular activities. Mr. C. P. Suryawanshi has suggested arranging cultural activity, guest lectures and awareness programs for students. Physical Director Mr. Vijay Patil has assured to implement sports events.

#### **Agenda item 3: Utilization of instrument/machine and new requirement**

Dr. Rajesh A. Ahirrao said to promote and motivate to student for utilization of instrument and machine available in our instrument room and welcome suggestions from all faculty members to give subject wise requirement if any.

#### **Agenda item 4: Any other point by the permission of the chair**

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed by Dr. Rajesh A. Ahirrao.



  
Principal  
Prof. Ravindra Nikam College  
of Pharmacy (B-Pharmacy)  
Gondur, Dhule



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 29/05/21

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 2<sup>nd</sup> meeting of IQAC that has been scheduled to be held on 1<sup>st</sup> Jun 2021, at 04:00 pm in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

|                       |   |
|-----------------------|---|
| <b>Agenda item 1:</b> | Approvals of minutes of last IQAC meeting held on 1 <sup>st</sup> Nov. 2020 |
| <b>Agenda item 2:</b> | Review on implementation of e-governance                                    |
| <b>Agenda item 3:</b> | Discussion on perspective plan  |
| <b>Agenda item 4:</b> | Finalisation of refined Vision, Mission                                     |
| <b>Agenda item 5:</b> | Any other point with the permission of the chair                            |

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|---|---------------------------------|
| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy |                                 |
| 1. Meeting: Internal Quality Assurance Cell                       | 2. S. No of Meeting: 02 (20-21) |
| 3. Date of Meeting: 1 <sup>st</sup> Jun 2021                      | 4. Time of Meeting: 04.00 p. m. |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy     |                                 |
| 6. Chairman of Meeting: Dr. Sushil Gagadu Patil                   |                                 |
| 7. Following members were present for the meeting-                |                                 |
| 1. Dr. Sushil Gagadu Patil  | 6. Mr. Atish A. Salunke         |
| 2. Mr. Amit P. Sinhal   | 7. Mr. Zeeshan M. Nathani       |
| 3. Mr. C.P.Suryawanshi  | 8. Mrs. Rupali V. Khankari      |
| 4. Mrs. Namita R. Jadhav  | 9. Miss. Sneha M. Umale         |
| 5. Mr. Ashutosh A. Patil  | 10. Mr. Mr. Vijay V. Patil      |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

Dr. Sushil Dagadu Patil welcomed all the respected members present in the meeting. He requested all members to provide inputs for betterment of the institute.

**Agenda item 1: - Approvals of minutes of last IQAC meeting held on 1<sup>st</sup> Nov. 2020**

Mr. Amit Sinhal read out the minute's last Internal Quality Assurance Cell Meeting held on 1<sup>st</sup> Nov. 2020. All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 1<sup>st</sup> Nov. 2020 are hereby approved”.

**Agenda item 2: Review on implementation of e-governance.**

A brief review was taken on implementation of e-governance in various operations of institute. Dr. Sushil Dagadu Patil has introduced various user interfaces where the procedures in administration, finance and accounts, admission and supports, Academic, Examination and Library are functionalized with help of ERP, Tally, Pre-admission software, ILMS, e-journals, digital language lab software, digital evaluation and website. Institutional expenditure statements for the budget heads of e-

governance implementation were discussed. Mr. Amit Sinhal suggested approving the annual e-governance report by the Governing Council or Board of Management.

**Agenda item 3: Focus on co-curricular activities for students.**

Dr. Sushil Dagadu Patil informed the members about how we can implement co-curricular and extra-curricular activities. In response Mr. Amit Sinhal mentioned the steps followed which include discussion on the possible topics for co-curricular activities, three topics were identified namely Hands on training for the analytical instruments, Research Perspectives in Pharmacy and Pharmacovigilance/Medical Coding. The majority of faculty has agreed on topic "Hands on training for the analytical instruments" for instance. The topic finalized in the meeting and Mr. Amit Sinhal has shouldered the responsibility for the planning. Dr. Sushil Dagadu Patil assured the members about other topic "Research Perspectives in Pharmacy and Pharmacovigilance/Medical Coding" which can be considered as soon as possible in future.

**Agenda item 4: Finalisation of refined Vision, Mission**

In meeting the chairman Dr. Sushil Dagadu Patil finalized the institute's Vision, Mission. He suggested arranging some mechanism to collect suggestion of vision and mission from stakeholders with positive opinion of all.

**Agenda item 5: Any other point with the permission of the chair**

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed by Dr. Sushil Dagadu Patil.



*Patil*  
Principal  
Prof. Ravindra Nikam College  
of Pharmacy (B-Pharmacy)  
Gondur, Dhule



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 30/10/21

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 3<sup>rd</sup> meeting of IQAC that has been scheduled to be held on 01<sup>st</sup> Nov. 2021, at 04:00 pm in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

|                       |  |
|-----------------------|--|
| <b>Agenda item 1:</b> | Approvals of minutes of last IQAC meeting held on <u>1<sup>st</sup> Jun 2021</u>                 |
| <b>Agenda item 2:</b> | Other possible activities to implement A3 and A4 of 2 <sup>nd</sup> IQAC meeting                 |
| <b>Agenda item 3:</b> | Student representation and engagement in administrative, co-curricular extracurricular activity. |
| <b>Agenda item 4:</b> | Discussion and preparation of institute committees for A.Y 2021-22.                              |
| <b>Agenda item 5:</b> | Perspective plan Academic year 2022-27.  |
| <b>Agenda item 6:</b> | Any other point to be discussed with the permission of Chairperson.                              |

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|---|--|
| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy   |  |
| 1. Meeting: Internal Quality Assurance Cell   | 2. S. No. of Meeting: 03 (21-22)   |
| 3. Date of Meeting: <u>01<sup>st</sup> NOV 2021</u>   | 4. Time of Meeting: 04.00 p. m.  |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy   |  |
| 6. Chairman of Meeting: Dr. Sushil Dagadu Patil   |  |
| 7. Following members were present for the meeting-  |  |
| 1. Dr. Sushil Dagadu Patil<br><br>2. Mr. Amit P. Sinhal<br><br>3. Mr. C.P.Suryawanshi<br><br>4. Mrs. Namita R. Jadhav<br><br>5. Mr. Ashutosh A. Patil<br><br>6. Mr. Atish A. Salunkhe | 7. Mr. Zeeshan M. Nathani<br><br>8. Mrs. Rupali V. Khankari<br><br>9. Miss. Sneha M. Umale<br><br>10. Mr. Vijay V. Patil |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

Dr. Sushil Dagadu Patil welcomed all the respected members present in the meeting. He requested all members to provide inputs for betterment of the institute.

**Agenda item 1:** - Approvals of minutes of last IQAC meeting held on 01<sup>st</sup> Jun. 2021

Mr. Amit Sinhal read out the minute's last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Jun. 2021 All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Jun. 2021 are hereby approved”.



**Agenda item 2: - Other possible activities to implement A5 and A6 of 2nd IQAC meeting**

Dr. Sushil Dagadu Patil informed the members about how we can implement co-curricular and extra-curricular activities.

In response Mr. Amit Sinhal mentioned to suggest possible activities for co-curricular activities, seminars, Guest Lectures, Hands on training, Workshop & much more. The topic finalized in the meeting and Mr. Amit Sinhal has shouldered the responsibility for the planning in current perspective plan. For extracurricular activity the following possible programs suggested by staff: Annual Gatherings, Ganesh utsav, District & State level Sports matches, NSS Camp, Awareness Programs , & various days celebrated like Yoga day, Pharmacist Day

**Agenda item 3: - Student representation and engagement in administrative, co-curricular extracurricular activity**

Dr. Sushil Dagadu Patil suggested to establish a system for student representative on various body for administrative, co-curricular and extracurricular participation of students. Mrs. Namita Jadhav has assured to take suggestion on priority.

**Agenda item 4: Discussion and preparation of institute committees for A.Y 2021-22.**

In meeting, it is decided to prepare different committees of institute for the academic year 2021-22

**Agenda item 5: Perspective plan Academic year 2022-27.**

Dr. Sushil Dagadu Patil suggested to finalize perspective plan academic year 2022-27. Mr. C. P. Suryawanshi and Mr. Amit Sinhal identified aspects for the perspective plan for the development of institute. The plan mainly focuses on curricular Aspects, Teaching Learning and Evaluation, Governance Leadership and Management, Environment consciousness. He proposes to include extracurricular activity occasionally for holistic development for budding pharmacy students which can be continue with the best practices adopted by the college.

**Agenda item 5: - Any other point to be discussed with the permission of Chairperson.**

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed by Dr. Sushil Dagadu Patil.



*Patil*  
Principal  
Prof. Ravindra Nikam College  
of Pharmacy (B-Pharmacy)  
Gondur, Dhule



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 30/05/22

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 4<sup>th</sup> meeting of IQAC that has been scheduled to be held on 1<sup>st</sup> Jun. 2022, at 04:00 pm in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

|                       |   |
|-----------------------|---|
| <b>Agenda item 1:</b> | Approvals of minutes of last IQAC meeting held on 1 <sup>st</sup> Nov. 2021 |
| <b>Agenda item 2:</b> | Preparation of annual institution plan 2020-2021                            |
| <b>Agenda item 3:</b> | Review of teaching learning activities                                      |
| <b>Agenda item 4:</b> | Result Analysis of Final Exam May 2021                                      |
| <b>Agenda item 5:</b> | Induction program for first year students.                                  |
| <b>Agenda item 6:</b> | Any other point to be discussed with the permission of Chairperson.         |

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|---|---------------------------------|
| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy |                                 |
| 1. Meeting: Internal Quality Assurance Cell                       | 2. S. No of Meeting: 04 (21-22) |
| 3. Date of Meeting: <u>1<sup>st</sup> Jun. 2022</u>               | 4. Time of Meeting: 04.30 p. m. |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy     |                                 |
| 6. Chairman of Meeting: Dr. R. S. Sonawane                        |                                 |
| 7. Following members were present for the meeting-                |                                 |
| 1. Dr. R. S. Sonawane   | 6. Mr. Atish A. Salunkhe        |
| 2. Mr. Amit P. Sinhal   | 7. Mr. Zeeshan M. Nathani       |
| 3. Mr. C.P.Suryawanshi  | 8. Mrs. Rupali V. Khankari      |
| 4. Mrs. Namita R. Jadhav  | 9. Miss. Sneha M. Umale         |
| 5. Mr. Ashutosh A. Patil  | 10. Mr. Vijay V. Patil          |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

Dr. Sushil Dagadu Patil welcomed all the respected members present in the meeting. He requested all members to provide inputs for betterment of the institute.

**Agenda item 1:** - Approvals of minutes of last IQAC meeting held on 1<sup>st</sup> Nov. 2021  
Mr. Amit Sinhal read out the minute's last Internal Quality Assurance Cell Meeting held on 1<sup>st</sup> Nov. 2021

All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 1<sup>st</sup> Nov. 2021

**Agenda item 2: - Preparation of annual institution plan 2022-2023**

Mr. Amit Sinhal and Miss. Sneha Umale presented the tentative annual institution plan prepared for the academic year 2022-23. Mr. Amit Sinhal highlight that as the institute is affiliated to KBCNMU, Jalgaon the prepared institutional plan is subject to variation in accordance with the academic calendar prepared by the university. Mr. Amit Sinhal has suggested to start working on

accreditation process and that is to be time framed as well.

**Agenda item 3: - Review of teaching learning activities**

A brief review was taken on the teaching learning activities and the syllabus completion status. Dr. R. S. Sonawane discussed the initiatives taken for the implementation of outcome-based education system wherein the focus was on the overall development of students. Taking Covid 19 pandemic and shifting of online education to offline education into consideration, college has adopted the method of blended education. He briefed the meeting about expert sessions taken during the period Jan-July 2020. Mr. Amit Sinhal suggested crucial analysis of mentor mentee meeting through which we can identify the opportunities and challenges in the coaching of candidate.

**Agenda item 4: - Result Analysis of Final Exam May 2021**

In meeting has represented result analysis of Final Exam May 2021. All members have analysed performance of FY and SY students in brief. Mr. Atish A. Salunkhe tabled the result analysis of internal examinations, continuous assessment for previous semester. The chairperson congratulates to the staff members and students for their performance

**.Agenda item 5: - Induction program for first year students.**

In order to familiarize the newly admitted students about the various practices of institute related to curriculum, exam, co-curricular, and extracurricular activities. The academic in charge was instructed to take necessary steps in organization of Induction program

**Agenda item 6: Any other point to be discussed with the permission of Chairperson.**

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed by Dr. R. S. Sonawane.



*R. Sonawane*  
**Principal**  
Prof. Ravindra Nikam College  
of Pharmacy (B-Pharmacy)  
Gondur, Dhule



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 29/10/22

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 5<sup>th</sup> meeting of IQAC that has been scheduled to be held on 01<sup>st</sup> Nov 2022, at 04:00 pm in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

|                       |  |
|-----------------------|--|
| <b>Agenda item 1:</b> | To discuss summary of parent meet organised on 22 <sup>nd</sup> Dec. 2021      |
| <b>Agenda item 2:</b> | Review of academic performance of students in university exam.                 |
| <b>Agenda item 3:</b> | To promote the sports culture and moot healthy atmosphere amongst the faculty. |
| <b>Agenda item 4:</b> | Institute Innovation Cell  |
| <b>Agenda item 5:</b> | Any other point with the permission of the chair                               |

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| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy  |  |
| 1. Meeting: Internal Quality Assurance Cell  | 2. S. No of Meeting: 05 (22-23)  |
| 3. Date of Meeting: <u>01<sup>st</sup> Nov 2022</u>  | 4. Time of Meeting: 04.00 p. m.  |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy  |  |
| 6. Chairman of Meeting: Dr. A.V. Patil   |  |
| 7. Following members were present for the meeting-   |  |
| 1. Dr. A.V. Patil<br><br>2. Mr. Amit P. Sinhal<br><br>3. Mr. C.P.Suryawanshi<br><br>4. Mrs. Namita R. Jadhav<br><br>5. Mr. Ashutosh A. Patil | 6. Mr. Atish A. Salunkhe<br><br>7. Mr. Zeeshan M. Nathani<br><br>8. Mrs. Rupali V. Khankari<br><br>9. Miss. Sneha M. Umale<br><br>10. Mr. Vijay V. Patil |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

Dr. A.V. Patil welcomed all the respected members present in the meeting. He requested all members to provide inputs for betterment of the institute.

**Agenda item 1:** - Approvals of minutes of last IQAC meeting held on 01<sup>st</sup> Jun. 2022

Mr. Amit Sinhal read out the minute's last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Jun. 2022 All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Jun. 2022 are hereby approved".

**Agenda item 2:** - Review of academic performance of students in university exam.

Dr. A.V. Patil presented the result analysis prepared on the basis of feedback received from students, teachers, employers and alumni. The results analysis has shown the quality related institutional processes are on the line but some corrective measures to be done on the gaps identified from

feedback. More emphasis is to be drawn on the expert sessions, training and placement activities.

**Agenda item 3:** - To promote the sports culture and boost healthy atmosphere amongst the faculty.

While discussing the Annual World Yoga Day celebration held in the college yesterday, Mr. Amit Sinhal suggested that to promote the yoga, sports culture and moot healthy atmosphere amongst the faculty and staff, some sports events may be conducted annually. It will benefit the workplace in positive manner.

Mr. C. P. Suryawanshi seconded the suggestion and it was decided after discussion, that Sports match can be conducted for Faculty and staff to promote healthy atmosphere. Dr. A.V. Patil said, he will put forth the discussion in Management meeting.


**Agenda item 4:** - Institute Innovation Cell

Dr. A.V. Patil has discussed about the Institute Innovation Cell formed on 01 April 2022. He asked the faculty to motivate research culture and prepare research proposals. He emphasized to prefer UGC approved journals for publication of research or review articles.

**Agenda item 5:** -Any other point to be discussed with the permission of Chairperson.

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed by Dr. A.V. Patil.



  
Principal  
Prof. Ravindra Nikam College  
of Pharmacy (B-Pharmacy)  
Gondur, Dhule



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 31/05/23

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 6<sup>th</sup> meeting of IQAC that has been scheduled to be held on 01<sup>st</sup> Jun. 2023, at 04:00 pm in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

|                       |   |
|-----------------------|---|
| <b>Agenda item 1:</b> | Approvals of minutes of last IQAC meeting 01 <sup>st</sup> Nov 2023               |
| <b>Agenda item 2:</b> | To discuss summary of parent meet organised on 12 <sup>th</sup> Sep. 2023         |
| <b>Agenda item 3:</b> | Discussion regarding motivation of students for improving their class attendance. |
| <b>Agenda item 4:</b> | Registration of alumni association.   |
| <b>Agenda item 5:</b> | Induction program for first year students.  |
| <b>Agenda item 6:</b> | Any other point by the permission of the chair.                                   |



|   |                                 |
|---|---------------------------------|
| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy |                                 |
| 1. Meeting: Internal Quality Assurance Cell                       | 2. S. No of Meeting:06 (22-23)  |
| 3. Date of Meeting: <u>01<sup>st</sup> Jun. 2022</u>              | 4. Time of Meeting: 04.30 p. m. |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy     |                                 |
| 6. Chairman of Meeting: Dr. A.V. Patil                            |                                 |
| 7. Following members were present for the meeting-                |                                 |
| 1. Dr. A.V. Patil   | 6. Mr. Atish A. Salunke         |
| 2. Mr. Amit P. Sinhal   | 7. Mr. Zeeshan M. Nathani       |
| 3. Mr. C.P.Suryawanshi  | 8. Mrs. Rupali V. Khankari      |
| 4. Mrs.Namita R. Jadhav   | 9. Miss. Sneha M. Umale         |
| 5. Mr. Ashutosh A. Patil  | 10. Dr.J.J.Lamale               |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

Dr. A.V. Patil welcomed all the respected members present in the meeting. He requested all members to provide inputs for betterment of the institute.

**Agenda item 1:** - Approvals of minutes of last IQAC meeting held on 01<sup>st</sup> Nov 2022  
Mr. Amit Sinhal read out the minute's last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Nov 2022 All present members discussed and approved the same.

"It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Nov 2022 are hereby approved".

**Agenda item 2:** - To discuss summary of parent meet organised on 12<sup>th</sup> Sep. 2023

Dr. A.V. Patil said to read report of parent meet organised 12<sup>th</sup> Sep. 2023 and suggest to discuss summary because the parent complaining that insufficient quantity of drinking water, so Dr. A.V. Patil asking any other query or complain which can be resolve in meeting. All members are agreed to address and resolve very valid reason and Dr. A.V. Patil suggested approving the report of parent meet and take

parent suggestion to the Governing Council or Board of Management.

**Agenda item 3:** - Focus on syllabus completion for upcoming semester exam

As the semester examination is going to commence by NMU syllabus completion is carried out and thereby all faculties are instructed to complete their syllabus and to revise important topics

**Agenda item 4:** - Registration of alumni association

Mr. C. P. Suryawanshi and Miss. Sneha Umale informed parents and alumni about the steps taken for the registration of alumni association. Mr. Amit Sinhal proposed his support in any deed in accomplishment of the process.

**Agenda item 5:** - Induction program for first year students.

In order to familiarize the newly admitted students about the various practices of institute related to curriculum, exam, co-curricular, and extracurricular activities. The academic in charge was instructed to take necessary steps in organization of Induction program.

**Agenda item 6:** Any other point by the permission of the chair

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed Dr. A.V. Patil.



*Sahit*  
Principal  
Prof. Ravindra Nikam College  
of Pharmacy (B-Pharmacy)  
Gondur, Dhule



# Prof. Ravindra Nikam College of Pharmacy

Gondur-Morane Bypass, Gondur, Dhule

Maharashtra, 424002

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 31/10/23

### Notice

All the members of IQAC are hereby informed that, the following agenda-items shall be discussed in the 7<sup>th</sup> meeting of IQAC that has been scheduled to be held on 01<sup>st</sup> Nov. 2023, at 04:00 pm in the conference room of the institute.

The following agenda items shall be discussed in meeting related to IQAC

|                       |  |
|-----------------------|--|
| <b>Agenda item 1:</b> | Approvals of minutes of last IQAC meeting 01 <sup>st</sup> June. 2023  |
| <b>Agenda item 2:</b> | Focus on syllabus completion for upcoming semester exam                |
| <b>Agenda item 3:</b> | Participation in National Assessment and Accreditation Council (NAAC). |
| <b>Agenda item 4:</b> | Updating the IT facility   |
| <b>Agenda item 5:</b> | Discussion regarding upcoming academic sessions                        |

|   |                                 |
|---|---------------------------------|
| Name of the Institute: - Prof. Ravindra Nikam College of Pharmacy |                                 |
| 1. Meeting: Internal Quality Assurance Cell                       | 2. S. No of Meeting: 07 (23-24) |
| 3. Date of Meeting: 01 <sup>st</sup> Nov. 2023                    | 4. Time of Meeting: 04.00 p. m. |
| 5. Place of Meeting: Prof. Ravindra Nikam College of Pharmacy     |                                 |
| 6. Chairman of Meeting: Dr. A.V. Patil                            |                                 |
| 7. Following members were present for the meeting-                |                                 |
| 1. Dr. A.V. Patil   | 6. Mr. Atish A. Salunke         |
| 2. Mr. Amit P. Sinhal   | 7. Mr. Zeeshan M. Nathani       |
| 3. Mr. C.P. Suryawanshi   | 8. Mrs. Rupali V. Khankari      |
| 4. Mrs. Namita R. Jadhav  | 9. Miss. Sneha M. Umale         |
| 5. Mr. Ashutosh A. Patil  | 10. Dr. J.J. Lamale             |

Following points were discussed in the Meeting (minutes of internal quality assurance cell):

Dr. A.V. Patil welcomed all the respected members present in the meeting. He requested all members to provide inputs for betterment of the institute.

**Agenda item 1: - Approvals of minutes of last IQAC meeting held on 01<sup>st</sup> Jun. 2023**

Mr. Amit Sinhal read out the minute's last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Jun. 2023 All present members discussed and approved the same.

“It was resolved that the minutes of last Internal Quality Assurance Cell Meeting held on 01<sup>st</sup> Jun. 2023 are hereby approved”.

**Agenda item 2: - Focus on syllabus completion for upcoming semester exam**

As the semester examination is going to commence by NMU syllabus completion is carried out and thereby all faculties are instructed to complete their syllabus and to revise important topics

### **Agenda item 3: - Participation in National Assessment and Accreditation Council (NAAC).**

As management willing to follow the process of accreditation hence, to understand the NAAC accreditation, Dr. A.V. Patil encouraged all faculty members to participate in NAAC related workshop so they can understand the process of accreditation. Chairperson of meeting proposed name of Dr. J.J Lamale as NAAC coordinator and all the members anonymously raised their support for the allotment of said responsibility.

### **Agenda item 4: - Updating the IT facility**

It was decided to place the WIFI modem at strategic places of the institute to make the campus WIFI enabled campus

### **Agenda item 5: - Discussion regarding upcoming academic sessions**

In meeting, the chairperson instructed the academic coordinator to prepare the institute academic calendar. The academic co-ordinator also instructed to prepare the time table and to distribute the workload to faculties.

### **Agenda item 6:- Any other point to be discussed with the permission of Chairperson.**

Hence, all the subjects on the agenda were read out and no more points were raised by the honorable committee members as there were no additional points meeting was adjourned with vote of thanks proposed by , Dr. A.V. Patil.



*Ravindra*  
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